

## **Terms of Use for WorkSoluteTwo**

**Last Updated:** November 29, 2024

### **1. Introduction**

Welcome to WorkSoluteTwo! These Terms of Use (“Terms”) govern your access to and use of the website and services provided by WorkSoluteTwo (“we,” “our,” or “us”), a Canadian payroll company. By using or accessing the WorkSoluteTwo website, including any related services, content, and features (collectively, the “Services”), you agree to comply with and be bound by these Terms. If you do not agree to these Terms, you must not use or access the Services.

### **2. Services Provided**

WorkSoluteTwo offers payroll services, including but not limited to payroll processing, tax calculations, employee benefits management, and related services (collectively, the “Services”) to businesses in Canada. The Services are intended to assist employers in managing their payroll obligations in compliance with Canadian laws and regulations.

### **3. User Responsibilities**

By using our Services, you agree to:

- Provide accurate and up-to-date information when registering for or using the Services.
- Use the Services in compliance with all applicable laws, including Canadian federal and provincial payroll and tax laws.
- Maintain the confidentiality and security of your account credentials, including any login information.
- Not use the Services for any unlawful purpose or in a manner that may disrupt or damage the functionality of the Services or harm other users.

### **4. Account Registration and Security**

To access certain features of the Services, you may need to create an account. You agree to provide accurate, current, and complete information when creating an account and to update that information as necessary to maintain its accuracy. You are responsible for maintaining the confidentiality of your account login information and for all activities under your account. You agree to notify us immediately if you become aware of any unauthorized use of your account.

### **5. Data Privacy and Protection**

We respect your privacy and are committed to protecting your personal and business information. Our collection, use, and disclosure of personal data are governed by our Privacy Policy, which you should review in detail.

By using the Services, you consent to the collection and use of your data as described in our Privacy Policy. You are responsible for ensuring that all personal and business data provided to us is accurate, up to date, and in compliance with applicable privacy laws, including Canada's Personal Information Protection and Electronic Documents Act (PIPEDA).

## **6. Payment and Fees**

Access to certain features of the Services may require payment. You agree to pay all applicable fees for the Services according to the pricing schedule available on the website. We reserve the right to change the pricing and terms of payment at any time, and we will notify you of any such changes in advance.

## **7. Termination and Suspension of Services**

We may suspend or terminate your access to the Services at our sole discretion, with or without cause, and with or without notice, if we believe you have violated these Terms or for any other reason. Upon termination, all rights and licenses granted to you under these Terms will immediately cease, and you must stop using the Services.

## **8. Disclaimers and Limitation of Liability**

The Services are provided "as is" and "as available," without any warranties, express or implied, including but not limited to the implied warranties of merchantability, fitness for a particular purpose, or non-infringement. WorkSoluteTwo does not guarantee that the Services will be uninterrupted, error-free, or free from defects.

To the fullest extent permitted by law, WorkSoluteTwo is not liable for any direct, indirect, incidental, special, consequential, or punitive damages arising out of or related to your use or inability to use the Services.

## **9. Indemnification**

You agree to indemnify, defend, and hold harmless WorkSoluteTwo, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, losses, costs, and expenses (including legal fees) arising out of or related to your use of the Services, your violation of these Terms, or your infringement of any third-party rights.

## **10. Governing Law and Dispute Resolution**

These Terms are governed by and construed in accordance with the laws of the Province of [Province], Canada, without regard to its conflict of law principles. Any disputes arising out of or in connection with these Terms shall be resolved through binding arbitration in [City, Province], unless otherwise agreed by both parties.

## **11. Changes to Terms of Use**

We reserve the right to modify, update, or change these Terms at any time. When we make changes, we will update the “Last Updated” date at the top of these Terms. It is your responsibility to review these Terms periodically to stay informed of any updates.

## **12. Contact Us**

If you have any questions or concerns about these Terms of Use or our Services, please contact us at:

### **WorkSoluteTwo**

16 Harbour Suite 4009

Toronto, Ontario M5J2Z7

[payroll@worksolute.com](mailto:payroll@worksolute.com)

647-458-5832